

ROCHESTER PROFESSIONAL CONSULTANTS NETWORK COMPUTER PROJECTOR POLICIES AND PROCEDURES

1. The Computer Projector and related equipment (hereinafter “Computer Projector”) are primarily for the use of RPCN members and guests, for the benefit of RPCN members and guests at RPCN meetings and events. Such usage shall be without charge.

2. Unless otherwise directed by the board or officers of RPCN, the Computer Projector will remain in the custody of a Custodian, who shall be appointed by the President with the consent of the board and who shall serve at the pleasure of the President and Board. The Custodian shall be responsible, under the direction of the President, for the use and maintenance of the Computer Projector and shall be fully accountable for all moneys received and disbursed in connection therewith. An Assistant Custodian may also be appointed, and, if so appointed, shall fulfill the responsibilities of the Custodian if and when the latter is unable to do so.

3. The Computer Projector may be rented to RPCN members and other persons recommended by RPCN members for purposes unrelated to RPCN membership and events at the rate of \$50 for two days, in accordance with the terms and conditions set forth on the RPCN Computer Lease attached hereto as Exhibit A. Such rentals are at the discretion of the Board, President and Custodian and rental requests may be rejected by them on grounds of expected inconvenience, or for any other reason. However, it is the policy of RPCN to encourage and support such rentals as a benefit of membership and incidentally for the purpose of generating revenue, and to operate its rental program in a businesslike and professional manner.

4. The availability of the RPCN Computer Projector for short-term rental should be mentioned on the RPCN website with a short statement directing interested persons to contact the Custodian for further information.